

## AATFACS OFFICER/COMMITTEE CHAIR INFORMATION

NAME: \_\_\_\_\_

SCHOOL NAME, CITY/TOWN: \_\_\_\_\_

POSITION: \_\_\_\_\_

FCCLA DISTRICT NO.: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

CONTACT PHONE NOS \_\_\_\_\_

CURRENT MEMBER OF AATFACS \_\_\_\_\_ YES \_\_\_\_\_ NO  
IF YES, MEMBER NO. \_\_\_\_\_

\*IF NO, DO YOU PLAN TO JOIN? \_\_\_\_\_ YES \_\_\_\_\_ NO

\*YOU WOULD NEED TO JOIN BEFORE THE INSTALLATION CEREMONY AT THE  
AR ACTE/DWE SUMMER CONFERENCE, FACS DIVISION BUSINESS MEETING.

PLEASE NOTE THAT WHEN YOU AGREE TO SERVE ON THE AATFACS BOARD,  
YOU NEED TO BE A CURRENT MEMBER FOR THE TIME THAT YOU AGREE TO  
SERVE. (AND WE HOPE FOR MANY YEARS AFTER THAT!)

CIRCLE OR CHECK WHICH OFFICER/COMMITTEE CHAIR POSITIONS YOU  
WOULD BE INTERESTED IN: (brief summary, there are other duties for the  
officers.) You would be installed and begin serving in new position after the  
current officers/committee chairs fulfill their duties at the conference. Your first  
meeting would be the Fall AATFACS Board Meeting for the coming school year.

\_\_\_\_ PRESIDENT-ELECT, PRESIDENT, PAST-PRESIDENT

(3 YEAR COMMITMENT: President-Elect assists President and learns  
about the President position primarily; President is the presiding officer  
for that year; and Past-President assists President and has various other  
duties.)

\_\_\_\_ SECRETARY (Primarily records minutes.)

\_\_\_\_ TREASURER (Has been a minimum of a two year commitment. In charge of  
collecting dues and all financial records and reports.)

\_\_\_\_ PARLIAMENTARIAN (Assists officers where needed.)

Advisory Committee-last two past-presidents.

Nominating Committee-past-president.

\_\_\_\_ By-Laws committee.

\_\_\_\_ Legislative committee.

\_\_\_\_ Public Information committee.

\_\_\_\_ Membership.

\_\_\_\_ Strategic Planning.

You would attend your respective committee meeting at the Summer AR ACTE/DWE Conference Sun. afternoon and you would give a report at the AATFACS Business Meeting the Mon. of the Summer Conference.

All officers/committee chairs should attend the AATFACS Board Meetings-1 in the Fall, 1 in the Spring, 1 in June-usually when school is out, and the Summer AR ACTE/DWE Conference. We all normally attend the FACS division summer conference as well. All officers/committee chairs have voting privileges. Currently the President and Past-President are also the AATFACS (FACS division of AR ACTE) AR ACTE Board representatives. If we get 200 members, then we would be able to add another board position which would most likely be the President-Elect. So those officers would also have to attend AR ACTE Board Meetings-one in the Fall and one in the Spring and of course, the Summer AR ACTE/DWE Conference.

**Note:** Sometimes the AATFACS Board Meetings are on Saturday. The Current President sets up the Board Meetings. If they are on a week day, they are normally held at the AR DWE, Luther Hardin Building, Little Rock. If on a Sat., a central location is usually chosen.

Many school districts support their teacher participating in professional organizations as an officer/board member. You should find out if you would be able to have the time as school business to attend the meetings. Some you would already be attending as a part of Professional Development/Inservice.

Please submit this form to the Past-President for consideration on the slate of officers.